



United States Department of State

*Office of Foreign Missions
Washington, D.C. 20520*

November 24, 2010

To: The Deputy Chiefs of Missions

From: The Office of Foreign Missions

Subject: Town Hall Meeting: U.S. Banking Regulations for Foreign Mission Accounts in the United States (December 6, 2010)

On December 6, 2010, the Department of State's Bureau of Economic, Energy and Business Affairs will host a town hall meeting where a representative of the Department of the Treasury will discuss the relevant laws and regulations governing the provision of banking services to foreign missions in the United States.

The event will be held at the Department of State's Dean Acheson Auditorium in the Harry S. Truman Building from 10:00am to 11:00am.

Participants are advised to arrive early so that building-access badges can be issued prior to the start of the meeting. **Participants are asked to use the Department's 23rd Street Entrance for this function.**

If you or representatives from your mission would like to attend this event, please transmit the information requested on the following page by electronic mail to OFMTaxCustoms@state.gov or by completing the form and returning this document by fax to (202) 736-4145.

WHERE: U.S. Department of State (Dean Acheson Auditorium)
2201 C. Street, NW
Washington, DC 20520

WHEN: December 6, 2010
10:00am to 11:00am

Participant Notification Form

The following information is requested so that the participant's entry into the Department of State can be expedited.

Each Embassy/Organization may send up to three (3) representatives to participate in the forum. The identification number and type of document listed below **must** be physically presented when requesting entry into the building on December 6th. This document must also bear the individual's photograph.

Participant 1:

Mission/Organization _____

Name _____ Country of Citizenship _____

Date of Birth _____ Identification Card Number _____

Type of Identification Card – Please select one of the following:

- ☐ U.S. Department of State issued Personal Identification Card
- ☐ U.S. Department of State issued Drivers License
- ☐ Drivers License not issued by the Department of State – State of Issuance _____

Participant 2:

Mission/Organization _____

Name _____ Country of Citizenship _____

Date of Birth _____ Identification Card Number _____

Type of Identification Card – Please select one of the following:

- ☐ U.S. Department of State issued Personal Identification Card
 - ☐ U.S. Department of State issued Drivers License
 - ☐ Drivers License not issued by the Department of State – State of Issuance _____
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In order to expedite the entry of participants into the Department of State, responses confirming attendance must be received no later than noon on **December 3, 2010**.

If you have questions about this meeting, please contact OFM by telephone at (202) 647-3417 or by electronic mail at OFMInfo@state.gov.